

PLANNING YOUR WEDDING

ADDRESSES:

KILWORTH: *2442 Oxford Street West, London, N6K 4P2*

Located at the West boundary of London before Kilworth, between Byron and Komoka

DELAWARE: *2708 Gideon Drive, Delaware, N0L 1E0*

Located at East side of Gideon Drive in Delaware

MINISTER: *Rev. Catherine Tovell (519-433-8744)*

Weddings at Kilworth & Delaware United Churches

“We are pleased that you have chosen to be married in one of our churches. Be assured that we will seek to help you make your wedding meaningful and joyful. We offer the following suggestions and church policies for your guidance.”

MINISTER’S INTERVIEWS

Every couple considering marriage will need to meet with the Minister at least twice for marriage preparation. Please be in touch with the Minister to set the date and arrange appointments. To avoid complications, it is wise to make sure the church is available before you finalize any other arrangements. Your marriage license should be submitted to the Minister during one of these meetings.

THE CHURCH STAFF

The staff and volunteers will assist you in any way possible. We will make sure that the service proceeds smoothly and with dignity. The organist or his appointment normally plays for all weddings, including rehearsals. The organist should be consulted as to music (and soloists if desired) as soon as possible after you have made arrangements to have your wedding at one of our churches. The custodians at both churches are volunteers and appreciate your cooperation. They will see that the sanctuary is clean and comfortable for your wedding.

REHEARSAL

A rehearsal is recommended and the following should attend: the wedding couple, the attendants and ushers and other family and friends, (eg. readers), who are involved in the ceremony. Rehearsal times need to be arranged with the Minister.

DECORATIONS

Should you so wish you may leave floral or other decorations in the sanctuary. It is always an appreciated gesture if you leave some wedding flowers for the Sunday worship service. Please let the Minister or wedding contact person know ahead of time if you plan to do this. We would like to acknowledge your gift in our printed order of service on the day it is in the sanctuary. We ask that confetti not be thrown in the church or near the doors. Our volunteer custodians appreciate your cooperation in this regard.

CANDLES

The churches maintain a supply of white taper candles for use in the Unity Candle lighting. If you wish a different size, shape or colour for the Unity Candle you will need to provide your own candles. We also invite you to use candles as part of the decoration of the sanctuary. However, you will need to provide these candles as well.

PHOTOGRAPHS

In respect for the sanctity of your wedding ceremony, we ask that your photographer consult with the Minister prior to the service for proper protocol during the ceremony. Pictures may be taken during the processional and recessional, but no pictures during prayers. Following the service, the wedding party may return to the front of the sanctuary to pose for pictures. Please advise your photographer and any guests who will be taking pictures so that the wedding can proceed without interruption. A video camera may be set up in an unobtrusive place and turned on for the duration of the ceremony. However, we require that it not be redirected, refocused, moved, etc. during the service.

FEES

Weddings involve additional responsibility for the minister, organist and volunteers. The congregations have set a fee schedule. It covers the time of the minister (\$300.00) and organist (\$200.00), volunteer clean-up, grounds maintenance and the use of the building. There is a \$100.00 non-refundable deposit to book the church. Full payment must be submitted to the Minister or church Treasurer seven days prior to the wedding service. The fees are as follows:

\$750.00 FEE FOR NONMEMBERS OF THE CONGREGATION

\$550.00 FEE FOR MEMBERS OF THE CONGREGATION

\$100.00 ADDITIONAL FEE FOR NOVEMBER TO MARCH WEDDINGS (HEATING, SNOW PLOWING, ETC.)

\$300.00 FOR HARPIST (AVAILABLE SPECIAL MUSIC)

OPTIONAL SERVICES AVAILABLE: *These include printed programs and candle arrangements. Please ask for more information about these optional services.*

The reason for the different fee schedule is that the Sessions assume that members on the roll of the church already support the upkeep of the church building through their tithes and offerings.

It is not our intention to add financial burden to your wedding but rather to fairly recompense those who give time to make your wedding possible. If you have financial trouble in meeting this then please let the Minister know, and alternate arrangements may be made. Fees must be paid to the church prior to the rehearsal date and can be paid directly to the Minister or sent, via cheque, to either the Delaware or Kilworth United Church at the addresses on the front page.

WEDDING RECEPTION

The Minister and staff do not assume that you want them to attend your reception. If you wish them to attend and, if you wish the Minister to say grace, they should receive invitations.

IF YOU HAVE FURTHER QUESTIONS, PLEASE CONTACT THE FOLLOWING:

Minister: *Rev. Catherine Tovell (519-433-8744)*

Music: Organist: *Jack Witmer (519-433-8744)* **Harp (Solo):** *Jan Earnshaw (519-657-1237)*

SEATING CAPACITY: Kilworth United Church = 130

Delaware United Church = 150